

## TREASURER TRUSTEE

Our Treasurer is retiring and we need to replace her on our Board of Trustees. Can you help us? Are you interested in becoming involved?

The *Liverpool Irish Festival (LIF)* delivers a diverse, high quality and often ground breaking programme each October. *LIF* is a charitable company, whose Directors are its Trustees. These volunteers, come together as a Board to lead the charity and decide how it is run. *LIF*'s current Board aims to recruit skilled, experienced and enthusiastic individuals to come join our current Trustees to guide and support the organisation through its next exciting phase of development.

Our current Treasurer is retiring and so we are looking for a replacement who will put their finance skills to good use by becoming a charity trustee. The Treasurer will monitor, review and report on the financial aspects of the Festival and ensure its sustainability. You will work with the Festival Director and our auditors to ensure that the Festival's financial affairs are legal, constitutional, and within accepted accounting practice.

Our Trustees are expected to have strategic vision, independent judgement and a willingness to give time and commitment to the *Liverpool Irish Festival*. The Festival's aim is to develop a diverse Board, so applications are welcomed from all sections of the community, in particular women and young people, who are recognised as currently under-represented on the Board and from whom we encourage applications. Ideally new trustees will have experience of the cultural sector, a familiarity with Liverpool Irish arts and culture and/or skills in digital applications.

The Trustee role is unpaid and requires a time commitment of, on average, half a day per month. This includes attendance at the Board and sub-committee meetings, Board development workshops and strategic planning events. The meetings generally take place in the early evening.

We have provided a full [Policy Pack](#) and our [Articles of Association](#). Attention is drawn to the following sections of the [Policy Pack](#):

- Board background (also available here) – Page 8
- Code of Conduct – Page 12
- Corporate Governance – Page 4
- Eligibility and Declaration of Interests Forms – Page 48
- Person specification – Page 5 (and below)
- Terms of Reference – Page 9

Applications to become a member of the *LIF* Board should be made by submission of your CV and a one-page letter describing how you meet the criteria. Submissions will be understood to have read the items outlined above. Please email these to [chair@liverpoolirishfestival.com](mailto:chair@liverpoolirishfestival.com) by 28th July 2017.

Interviews will take place by arrangement with shortlisted applicants in early August 2017